

CHECK LIST FOR REVIEW OF DELIVERABLES ¹

Deliverable title	D6.2 - Development and maintenance of project website and creation of promotional materials and campaigns Report on realized dissemination activities
Work package	WP6 - Dissemination
Author	Sally Priest
Deliverable Date	v.01, 07/01/2019

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¹ This questionnaire concerns quality issues of NatRisk upon completion of each deliverable. Please complete the form and submit it by email Project Coordinator (natriskuni@gmail.com) and WP leader. The achieved results will be useful for the project's risk management. They will also make part of the QAC final report, as well as of the Coordinator's progress and final reporting to EACEA.

Assurance point	Issues to be addressed	Assessment	Comments	Reccomendations
Compliance with NatRisk objectives	<i>Does the deliverable comply with the overall objectives of the project?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Compliance with the specific objectives of the WP	<i>Does the deliverable comply with the WP Objectives as specified in the WP description?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Correspondence with the description of work of the relevant activity	<i>Does the deliverable correspond with the activity description as specified in the Application Form?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially		
Compliance with the deliverables format	<i>Is the deliverable presented using the Project's deliverable format – Annex B?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Adequacy of complementary information	<i>Examples of complementary info:</i> - Sources used, - Bibliography, - List of contacts, - Methodology used.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially	Many different attachments provided - including press releases, website articles, photographs of project promotional materials	
Adequacy of written language	<i>Level of written English</i>	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Adequate <input type="checkbox"/> Poor		
Overall assessment and suggestions for improvement	<p>As disucssed at meetings, collecting all of the relevant promotional material is challenging and need to urge partners to provide this informaiton so that it can be reported as part of this work package and added to the management portal.</p> <p>Good use of description and the website stats etc to detail the promotion</p>			
Deadline for submission of amended version of the deliverable				n/a